

7/4/19

EMN Privacy Policy - Event participation

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| 1. Data controller | European Migration Network Finland, Finnish Immigration Service |
| 2. Contact information | <p>Address: Opastinsilta 12 A, 00520 Helsinki Postal address: European Migration Network Finland, Finnish Immigration Service PB 10, 00086 FINNISH IMMIGRATION SERVICE Tel: +358 295 433 022 E-mail: emn@migri.fi</p> |
| 3. Data controller contact person and Data protection Officer | <p>Data controller contact person: Rafael Bärlund, European Migration Network Finland Legal Service and Country Information Unit Address: Opastinsilta 12 A, 00520 Helsinki Postal address: European Migration Network Finland, Finnish Immigration Service PB 10, 00086 FINNISH IMMIGRATION SERVICE Tel: +358 295 433 022 firstname.surname@migri.fi</p> <p>Data Protection Officer: Kaj Välimäki Legal Service and Country Information Unit Address: Opastinsilta 12 A, 00520 Helsinki Postal address: European Migration Network Finland, Finnish Immigration Service PB 10, 00086 FINNISH IMMIGRATION SERVICE Tel: 0295 430 431 (switchboard) firstname.surname@migri.fi</p> |
| 4. Name of the processing operation | Participants to events organized by European Migration Network Finland |
| 5. Purpose and legal basis for processing the personal data | <p>When you register for an EMN Finland event or workshop, your name and organisation will appear on the list of participants for networking and transparency purposes.</p> <p>Your attendance at EMN Finland events is conditional on your giving consent (Art. 6 EU GDPR Lawfulness of data processing) to have your name and organisation appear on the list.</p> |

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| | The event participants list will be distributed at the meeting itself to all event attendees as well as to speakers beforehand. If the event is co-organised with partner organisations, we will share the event participants list with those third parties. |
| 6. Data content | The following data is stored: <ul style="list-style-type: none"> - Name - Organisation - Address - E-mail address - Telephone number - Possible special diets - During the event the person confirms the participation by his/her signature |
| 7. Data sources | - The person gives his/her personal data to European Migration Network Finland when registering to an event. |
| 8. Erasure of data | The personal data is erased when the reason for their use ceases to exist (see section 9). |
| 9. Data storage for auditing, accounting and reporting purposes. Data sharing. | When you register for an EMN event or workshop, your name and organisation will appear on the list of participants. In order to fulfil our auditing, accounting and reporting obligations, the EPC will store electronic and paper copies of participation lists of our events and meetings for up to five years. Access to event participation lists will be limited to a restricted number of administrative staff members on a strictly "need to know" basis. If the event is co-organized with partner organisations, the participants lists are shared with them. Data is not passed on to third countries. |
| 10. Security of personal data | Access to event participation lists will be limited to a restricted number of administrative staff members on a strictly "need to know" basis. The data is stored in and can only be accessed through password protected IT-systems. |