

Privacy Policy

Updated 30.11.2018

1. Controller

Tapahtumantekijät PN Oy (VAT nr 0869073-9)
Annankatu 29 A 25
FI-00100 Helsinki, FINLAND
p. +358 40 503 0022
tapahtuma@tapahtumantekijat.fi

Tapahtumantekijät acts as a professional congress organizer (PCO) of the TRA2020 conference

2. Contact person

Jyrki Litmanen
Annankatu 29 A 25
FI-00100 Helsinki, FINLAND
p. +358 40 503 0022
jyrki.litmanen@tapahtumantekijat.fi

3. What personal information does the controller collect?

Contact information: name, email, post address, telephone number

- *Why?* To contact and send information to participants before, during and after conference.

Company information: company, title, country, and other relevant information regarding one's role in the organisation

- *Why?* To collect demographic visitor data for reporting and to develop the conference in the future.

Information regarding the partner and registration agreement

- *Why?* To fulfill the agreement: send invitations, newsletters and other information regarding the conference to partners and delegates.

Consent for receiving marketing communications and unsubscribing from it

Controller doesn't use personal data for any other purpose than to what it was obtained for; For providing services and information to partners and delegates of TRA2020 conference. Controller will not collect any personal data without data subject's permission. Neither does the controller share one's personal information with third parties that are not involved in organising the conference, unless it is required by law or the data subject has given consent to share such information.

4. Processing is based on a contract

Controller processes data subject's personal data to provide the agreed service, participation of the conference TRA2020.

5. Where is the personal data stored?

The information is stored both in cloud and locally on hard disks and is technically protected by firewalls and passwords. Only the designated persons have access to the register information.

6. Third party vendors

The controller uses third party vendors and hosting partners to provide the necessary hardware, software, networking, storage, and related technology required to run the Services. Some of these third parties may provide their services from locations outside the European Union.

7. Data retention

All personal data will be deleted after there is no legal basis for storing information (f. ex. the Finnish Accounting Act requires to keep the billing info for 6 years). Data subject has the right to request the rectification of personal data any time.

8. Data subject's rights

Data subject has the right to access and control personal data:

- Right to view the data held about them upon request to the contact person named in this document.
- Right to request changes to personal information.
- Right to request data controller to delete the data which is no longer necessary for fulfilling the contract.
- Data subject can always unsubscribe from the conference mailing list and stop receiving any communications around the conference.
- Right to complain to the Information Commissioner.

9. How to contact controller?

Questions about this privacy policy or data subject's rights may be submitted to jyrki.litmanen@tapahtumantekijat.fi or tapahtuma@tapahtumantekijat.fi. Request may be made by the data subject or by their authorized representative.

10. Changes to this document

This privacy statement can be updated from time to time for example as legislation changes. The last update was made on November 30th 2018.