



## **TERMS AND CONDITIONS**

By submitting the registration form you agree with these terms and conditions. Please read this document carefully. Tapahtumantekijät Ltd and CIGRE Finland reserve the right to change these terms and conditions at any time. Any amendments to the terms and conditions will be posted to the registration website.

### **COLLOQUIUM REGISTRATION FEES**

#### **Early Bird fees are available until March 15, 2019**

Early Bird Delegate EUR 580 incl. VAT 24%

Early Bird Study Committee D2 Member EUR 290 incl. VAT 24% (Discount code required upon registration)

Early Bird Student EUR 290 incl. VAT 24%

#### **Fees after March 15, 2019**

Delegate EUR 680 incl. VAT 24%

Study Committee Member D2 EUR 340 incl. VAT 24% (Discount code required upon registration)

Student EUR 340 incl. VAT 24%

Official Study Committee D2 Members nominated by their national committee for the period 2018–2020 and Colloquium Partners have received a registration/discount code via email.

If you will participate only in the meetings (Meetings on Monday 10th, Study Committee D2 meeting on Tuesday 11th) and not the Colloquium, the registration is free of charge.

All the registration fees include the 2-day Colloquium with lunches and coffee breaks, Welcome Reception on Tuesday 11th, Colloquium dinner on Wednesday 12th and technical visit on Friday 14<sup>th</sup>.

Please note, that there will be a limited number of student admissions and that the student fee applies only for students studying for a bachelor's or master's degree. Proof of your student status is required at the Colloquium registration desk. Please bring a valid student ID with you.

All fees are payable in Euros (€) only.

The registration fees will be charged by Tapahtumantekijät Ltd authorised by CIGRE Finland.

## **PAYMENT METHODS**

### **Credit card payment**

The easiest way is to pay with credit card (Mastercard or Visa). Fill this registration form and press submit. On the next page pick "credit card" option and follow the prompts to register and complete your payment. Payment is required to confirm your attendance. You will receive a confirmation after filling the registration form.

### **Invoice**

If the credit card payment is not an option, it's possible to pay by invoice. Registration fees will be invoiced within approximately one month from registration.

## **PAYMENT TERMS**

The registration fees will be charged by Tapahtumantekijät Ltd authorized by CIGRE Finland. The credit card payments are done via Paytrail Plc/Nets.

Paytrail Plc acts as a collecting payment service provider and is an authorized Payment Institution. Paytrail Plc will be shown as the recipient on your bank or credit card statement. Paytrail Plc will forward the payment to the merchant. Paytrail Plc, Innova 2, Lutakonaukio 7, 40100 Jyväskylä, Phone: +358 207 181 830, Business ID 2122839-7.

## **CANCELLATIONS**

Cancellation fee is 5% on or before May 31st 2019. Starting 1st June 2019 there will be no refunds in case of cancellations. A registration may be transferred to another individual, provided that this individual is not already registered and the individual qualifies for the type of registration being transferred.

Please contact [cigre.helsinki@registration.fi](mailto:cigre.helsinki@registration.fi) with any questions regarding refunds or cancellation.

## **DISCLAIMER**

The Colloquium fee does not cover insurance for the delegates. The organisers recommend that delegates take out insurance in their home country to cover pre-journey cancellation for personal reasons and necessary insurance to cover accidents, medical expenses and loss of personal belongings during the trip to Finland.